



Community Development Officer

The Superior East Community Futures Development Corporation is a federally funded not-for-profit organization governed by a locally elected Board of Directors. We work with businesses, individuals and community partners to facilitate the creation and maintenance of jobs and to build healthy sustainable communities.

We are currently seeking an individual to fill the full-time, permanent position of Community Development Officer. Includes health benefits and contributions to an RRSP plan. The following are the minimum qualifications/skills:

- Grade Twelve Diploma, Preference for a Post-Secondary Degree/Diploma in Economic Development or Business/Commerce, or a combination of education and experience in the field
- Advanced computer and webmaster skills
- Self-starter
- Strong people skills
- Proposal writing
- Project management
- Record keeping
- Excellent written and verbal communication skills
- Bilingualism (Fluent French/English) is mandatory
- Valid G Driver's License
- Ability to travel as may be required

Information regarding the Superior East CFDC and its programs and services can be viewed at www.superioreastcfdc.ca.

Please reply in writing with a resume stating qualifications and experience by Friday, December 16, 2022. Resumes should be forwarded to:

Tracy Amos
Superior East Community Futures Development Corporation
14 Ganley Street, P.O. Box 709
Wawa, ON P0S 1K0
Phone: 705-856-1105
Fax: 705-856-1107
Email: amos@superioreastcfdc.ca

Superior East CFDC is committed to diversity in the workplace and encourages applications from all qualified candidates. We thank all applicants for their interest, however, only those selected for an interview will be contacted.

The Superior East CFDC is funded by FedNor.